**DECLARATION OF AUTHENTICITY**

This declaration must be completed and signed by the learner and countersigned by the tutor / assessor and covers all evidence submitted for external quality assurance.

|  |  |  |  |
| --- | --- | --- | --- |
| Learner Name |  | | |
| Unique Learner Number (ULN) |  | Learner Reg. ID |  |
| Qualification Title |  | | |
| Centre Name |  | | |

**Learner statement of authenticity**

**Before signing please read the guidance on page 2 of this form**.

I confirm that the attached assignment / portfolio is all my own work[[1]](#footnote-1) and does not include any work completed by anyone other than myself. I have completed the assignment / portfolio in accordance with the Awarding Organisation’s instructions and within the time limits set by my Centre.

|  |  |  |  |
| --- | --- | --- | --- |
| Signature |  | Date |  |

**Centre confirmation of authenticity**

On behalf of ……………………………….…………. (insert Centre name), I confirm that the above mentioned learner, to the best of my knowledge, is the sole author of the completed assignment / portfolio attached, and the assessments have been completed under the required conditions.

|  |  |  |  |
| --- | --- | --- | --- |
| Signed |  | Date |  |
| Name |  | | |
| Title |  | | |

**Guidance for Learners**

You have been asked to sign this Declaration of Authenticity and place it at the front of your portfolio or course work assessment. It confirms that the work you have submitted for assessment is your own and that you have not copied it from someone else or allowed another learner to copy it from you.

When preparing any course work it is good practice to undertake research using information from published sources. If you quote directly from these sources then this must be indicated in your work by using quotation marks and/or referencing the document from which the quotation/image was taken. **You must then comment in your own words/practice on any ideas expressed/developed as a result**.

Assessors, internal verifiers and the Awarding Organisation’s External Quality Assurers are subject specialists who can spot the use of published materials that may be passed as your own words or ideas.

If you do copy words/images from a published source and do not indicate their reference you will be committing plagiarism. This is considered a form of cheating and may result in your assessment being declared void.

1. Unless otherwise stated e.g. for some entry level qualifications, learners can work together but should identify sections which are their own work. [↑](#footnote-ref-1)