

ACCEPTABLE PROOF OF IDENTIFICATION

For use with all BIIAB's qualifications **EXCEPT** any of the Security Qualifications in support of the SIA's Licence to Practice.

GROUP A	Code
Candidates should present one item from Group A	
Signed valid passport (any nationality)	1
Do not use – redundant ID code	2
Signed valid UK photo card driving licence	3
Valid EU photo identity card	4
Valid UK firearms licence with photograph	5
Valid Personal Licence Card with photograph	6
Valid Security Licence issued by the Security Industry Authority (SIA)	7
ID/Warrant /Prison Service card issued by HM Forces, Police, Prison Service (must be current and valid)	8
Valid Proof of Age Standards Scheme (PASS) Card (MUST have PASS hologram on card)	9
UK Biometric Residence Permit card	9A

Where candidates are unable to provide identification from Group A then they **must** present three items from Group B.

GROUP B	Code
Candidates should present three items from Group B	
A valid credit card, debit card or switch card produced by a bank, building society or credit card company which contains the candidate's signature provided this is accompanied by a recent statement* (Multiple bills acceptable if from different services)	10
An original or certified copy of UK birth certificate	11
Marriage/Civil Partnership Certificate (only if in current name)	12
P45 or P60 **	13
Mortgage statement**	14
Financial statement e.g. pension **	15
Utility bill from current address e.g. gas/ electric/ telephone –inc mobile phone contract * (Multiple bills acceptable if from different services)	16
Certificate of British Nationality	17
Valid British work permit or visa **	18
Addressed payslip *	19
Do not use – redundant ID code	20
Court summons **	21
Letter from Inland Revenue /Department for Work and Pensions/Employment service or local authority (Multiple letters acceptable if from different departments) **	22
Valid National Union of Students Card (Full-time students only)	23
TV Licence with your name and current address**	24
Bank or Building Society statement issued to current address*	25

* Documentation should be less than 3 months old

** Issued within the last 12 months

Please note that for BIIAB Qualifications that require a Disclosure and Barring Service (DBS), then the identity criteria will differ from above list and additional documents may be required.