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|  | **Practical Assessment Record** |

**Principles of working as a Door Supervisor in the Private Security Industry**

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| **Centre Name** |  | **Centre Number** |  |
| **Date of Assessment** |  | **Venue** |  |
| **Assessor’s Name** |  | **Candidate’s Name** |  |

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| **Criterion**  **Number** | **Criterion Description** | **Examples** | **Comments** |
| **2.7** | Demonstrate how to search people and their personal possessions | * Use of signage to indicate that searching could take place * Explain the search policy * Obtain permission of person being searched prior to the search * Follow venue policy/assignment instructions * Search to be conducted in an appropriate place * Same-sex searching * Follow same sex searching policy (inc. searches of transgender individuals should be performed according to the ‘SIA Trans customers: A guide for door supervisors’ guidance)   <https://www.sia.homeoffice.gov.uk/documents/sia-ds-trans-guide.pdf>   * Use appropriate PPE * Use self-searching techniques (where appropriate) * Search with a witness or in view of CCTV * Consideration must be given to protected characteristics * age * disability * gender reassignment * marriage and civil partnership * pregnancy and maternity * race * religion or belief * sex/gender * Concealed items – found, seized, stored or handed over * Considerations for searching children and young people: * never ask to remove clothing, other than outer garments like coats, gloves, jumpers * should be conducted in the presence of another individual, ideally parent, guardian or other responsible adult * should be spoken to in an appropriate manner whilst informing them of what is happening and why * consent should be obtained from the child and understanding confirmed * searches should be conducted by a person of the same sex as the child or young person |  |
| **7.5** | Demonstrate effective use of communication devices | * Accurate, brief and clear * Use of call-signs, pro-words, local code words * Use of the NATO phonetic alphabet * Correct pronunciation of numbers * Professional local radio etiquette * Equipment used * Radios * Mobile phone * Internal telephone systems * Internal tannoy systems/use of the DJ * Ensure radio equipment is tested and fully charged prior to use |  |

**Assessor**: Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**IQA**: Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_