

## **BIIAB Qualifications Ltd PREVENT Policy**

### **Purpose**

The purpose of this policy is to ensure that BIIAB Qualifications Ltd has a process in place to raise awareness of the Prevent Strategy, which aims to:

..'prevent people from being drawn into terrorism..',

as part of the Government's overall counter-terrorism strategy CONTEST.

This is as part of our wider safeguarding policy, to safeguard people in relation to the development, delivery and awarding of qualifications, assessments and end point assessments.

### **Statement**

BIIAB Qualifications Ltd has been established for over 20 years as an Awarding Organisation and provides a range of funded and commercial vocational qualifications, assessments and learner support materials for delivery in a regulated market in the UK. BIIAB Qualifications Ltd is an Awarding Organisation recognised by Ofqual, SQA Accreditation, Qualifications Wales and CCEA and as such can operate in the regulated markets of England, Scotland, Wales, and Northern Ireland

BIIAB Qualifications Ltd is committed to helping to safeguard children and vulnerable adults who undertake qualifications, assessments and end point assessments developed, delivered and awarded by BIIAB Qualifications Ltd, in line with the requirements of the Counter-Terrorism Act 2015, Department of Education, Safeguarding of Vulnerable Groups Act 2006, Safeguarding Vulnerable Groups (NI) Order 2007, as amended by the Protection of Freedoms Act 2012.

As part of our overall safeguarding policy, we are committed to provide clear guidance to our staff, associates and Centres, learners and apprentices on PREVENT, extremism, radicalisation and to promote British values. We will take action where an issue or potential issue has been identified.

### **Definitions**

- PREVENT is about safeguarding people and communities from the threat of terrorism. Prevent is part of the Government's counter-terrorism strategy to stop people becoming terrorists or supporting terrorism.
- 'Prevention - means reducing or eliminating the risk of individuals becoming involved in terrorism. Prevent includes but is not confined to the identification and referral of those at risk of being drawn into terrorism into appropriate interventions. These interventions aim to divert vulnerable people from radicalisation'.

- Extremism' is defined in the 2011 Prevent strategy as vocal or active opposition to fundamental British values, including democracy, the rule of law, individual liberty and mutual respect and tolerance of different faiths and beliefs. Also included in this definition of extremism are calls for the death of members of our armed forces, whether in this country or overseas.
- Person at risk are those individuals who have reported extremism or who have been the subject of target of extremism
- Radicalisation refers to the process by which a person comes to support terrorism and extremist ideologies associated with terrorist groups.
- 'Safeguarding' is the process of protecting vulnerable people, whether from crime, other forms of abuse or (in the context of this document) from being drawn into terrorist related activity.

Source: <https://www.gov.uk/government/publications/prevent-duty-guidance>

### **Principles**

- Promote the British values of democracy, rule of law, individual liberty, mutual respect and tolerance for those with different beliefs or faiths with staff, associates, Centres, learners and apprentices in order that they understand and share positive contributions within their life and work environments
- Provide advice on managing risks and responding to behaviour that might have an impact on the development, delivery and awarding of qualifications, assessments and end point assessments
- Raise awareness to staff, associates, Centres, learners and apprentices of the threat from violent extremist groups and the associated risks they pose
- Provide links to Government sources of information about what can cause violent extremism and any details about preventative actions and where to find additional information and advice.

### **Scope**

The policy applies to everyone at BIIAB Qualifications Ltd, employed or contracted. It is the responsibility of each individual to understand their responsibilities in relation to PREVENT and to notify their line manager should they identify a potential issue to ensure that it can be managed effectively through the incident management process and procedure and should it need to be referred for specialist action, for example to Channel, the early intervention multi-agency process designed to safeguard vulnerable people from being drawn into violent extremist or terrorist behaviour.

Examples of activities covered include:

- Using appropriate language in the content of assessments, qualifications and support material development
- Invigilation of onscreen and paper based knowledge tests
- Observations in the workplace to demonstrate competence
- Discussing learners' evidence, for example portfolios of work
- Professional discussions
- Interviews,
- Presentations and question and answers sessions.

Or other situations where staff or associates may identify potential issues through face-to-face contact with vulnerable people.

We will also require that all approved BIIAB Qualifications Ltd Centres have in place safeguarding and PREVENT policies and procedures which cover the delivery of BIIAB Qualifications Ltd qualifications and assessments.

**Potential signs of radicalisation can include:**

- The person's views become increasingly extreme regarding another section of society or Government policy
- A person is observed downloading, viewing or sharing extremist propaganda from the internet
- A person may become withdrawn and focused on one ideology
- A person may become increasingly intolerant of more moderate views
- A person may change their appearance, their health may suffer (including mental health) and they may become isolated from family, friends, peers or social groups
- A person may express a desire/intent to take part in or support extremist activity.

**Responsibilities**

- We will risk assess the development, delivery and awarding of qualifications and assessments and end point assessment activity and provide guidance to staff and associates of any relevant PREVENT and safeguarding issues.
- We will promote good practice to ensure that everyone is treated with respect, that they are treated equally, promoting a fair environment in which they are able to perform successfully and are given encouragement to do so.
- We provide clear guidance on acceptable behaviour and what is expected from all of our staff and associates as part of induction and on-going training and standardisation activities.
- We will ensure that all staff and associates are aware of the reporting processes and procedures should an issue or the potential for an issue arise. This will include what,

how, when and where the issue happened, who was involved, who else was present or witnessed what happened.

- We will deal with issues reported within our incident management policy and procedure, where necessary maintaining confidentiality. All staff and associates should be aware that the resulting investigation may lead to disciplinary or legal action.
- We will ensure that we check DBS information when recruiting people for roles which may involve them being into contact with children and vulnerable adults as a result of the work that they undertake for BIIAB Qualifications Ltd. If there is no DBS registration, we may request that this is a requirement. According to their website 'The Disclosure and Barring Service (DBS) helps employers make safer recruitment decisions and prevent unsuitable people from working with vulnerable groups, including children'.
- We will require all approved Centres to implement their safeguarding and PREVENT processes and procedures and to report any issues which impact on their approval with BIIAB Qualifications Ltd.
- We will review any incidents as part of the overall risk management strategy, reporting through the Executive team and Management meetings which occur on a monthly basis.