

# Getting into Hospitality and Catering

A journey we can  
support you on.



Regulated qualifications and assessments to  
advance skills, education and career opportunities.



**“The apprenticeship has changed my life in such a positive way and has given me the opportunity to have a career and work my way up at a young age.”**

**Aimee Kent**

Former Level 2 Hospitality (Front of House) Apprentice

### **Just like you, BIIAB delivers**

As the awarding organisation of choice for the hospitality industry, BIIAB provides high-quality support for all of your hospitality training requirements. Whether you're a work-based learning provider, an employer, or a further education college, we can offer you a wide variety of qualifications and assessments.

BIIAB covers all areas of this vital sector. Our long-standing relationship with the British Institute of Innkeeping (BII) means we understand the needs of licensed hospitality businesses, and we specialise in this area with a range of important qualifications. This includes the essential Level 2 Award for Personal Licence Holders (APLH), for which we are the number one awarding organisation in England and Wales.

Furthermore, the breadth of our qualifications means we can support all aspects of running a hospitality business. From cleaning and food safety to security and premises management, we offer everything that individuals need to run a compliant and effective business.

### **Supporting learners at all stages**

With over 60 hospitality qualifications from Entry Level to Level 4, plus a variety of business support and security qualifications, BIIAB is well placed to support learners throughout their career journeys. We provide the tools for individuals to take their first steps into hospitality, develop their skills, and become better qualified.

This includes apprenticeships too. Many of our qualifications form the component parts of apprenticeships, while we are also an End-Point Assessment Organisation providing several assessments for hospitality and catering standards. We want to help as many apprentices as possible to progress into fulfilling employment.

Through BIIAB, you can help learners at all ages and stages to progress and succeed in this rewarding sector.

### **We're part of something bigger**

BIIAB is proud to be part of the Skills and Education Group, a charitable organisation that champions education and skills-oriented organisations, providers and learners, making real change locally, nationally and internationally.

The Group also comprises Skills and Education Group Awards, an awarding organisation offering qualifications and assessments, and Skills and Education Group Access, an Access Validating Agency offering Access to HE Diplomas.

By choosing BIIAB for your qualifications and assessments, you're choosing an organisation that is dedicated to the advancement of skills and education to improve the lives of individuals.

To find out more about the work of the Skills and Education Group, please visit [skillsandeducationgroup.co.uk](http://skillsandeducationgroup.co.uk).

## **Contents**

<b>5</b>	<b>Licensed Hospitality Qualifications</b>
<b>10</b>	<b>Hospitality and Catering Qualifications</b>
<b>15</b>	<b>Management of a Premises Qualifications</b>
<b>20</b>	<b>Security of a Premises Qualifications</b>
<b>24</b>	<b>End-Point Assessments</b>



# Getting into Hospitality and Catering

- Over 60 qualifications available -

## Licensed Hospitality Qualifications

For many years, BIIAB has offered comprehensive support to business owners in the licensed hospitality industry. Whether you want to obtain your personal licence, develop your knowledge of industry best practice, or help your staff to progress to more senior positions, you can do it through us.

Alongside our licensing qualifications, you can also take advantage of qualifications focused on other related business operations. These include beer and cellar quality, drugs awareness, and premises management.

## Level 2 Award for Personal Licence Holders

The Level 2 Award for Personal Licence Holders (APLH) is an essential qualification for all licensed hospitality business owners. The achievement of this qualification is a mandatory component for all individuals wishing to obtain a personal licence to sell alcohol within England and Wales.

Completion of the APLH confirms occupational competence and acts as a 'licence to practise' for selling alcohol. The purpose of the qualification is to allow learners to obtain and then demonstrate the knowledge related to alcohol legislation at Level 2.

Training providers and colleges who are registered with the ESFA can access public funding for this qualification.

BIIAB also offers the Scottish Certificate for Personal Licence Holders (SCPLH) for learners who want to work as licensees in the Scottish licensed trade. More information can be found on our website.

### Progression

Upon successful completion and certification of APLH, individuals can apply to their licensing authority for a Personal Licence. Possible progression routes include:

- BIIAB Level 3 Award in Hospitality Business Management
- BIIAB Level 3 Certificate in Hospitality Business Management.


### Fees


Qualification Fee: £27.00

### Entry requirements


There are no entry requirements for this qualification. However, there is a minimum registration age of 16.

### Learning hours and assessment details

 Total Qualification Time: 10 hours

 Guided Learning Hours: 8 hours

 Credit Value: 1

 Assessment: pass/fail only  
The examination comprises 40 multiple-choice questions and lasts 60 minutes.

### Find out more

You can find more information about this qualification online, including a Qualification Guide and other resources. Scan to go to our website.



Are you looking to take your APLH? You can do so online or at your nearest BIIAB course venue. Scan here to visit our website:



### Get in touch

relationshipmanagers@skillsedugroup.co.uk

0115 854 1620

# Level 2 Award in Beer and Cellar Quality (Cask and Keg)


This qualification has been designed to enable learners to obtain and demonstrate knowledge of good practices relating to beer and cellar quality.


Learners will increase their knowledge of various aspects of working with beer products, including how to store, dispense, and serve beer effectively. In addition, learners will gain an understanding of the importance of hygiene in the bar area, how to maintain a safe and effective cellar, and the process of cask conditioning.


## Entry requirements


There are no entry requirements for this qualification. However, there is a minimum registration age of 18.

## Learning hours and assessment details

 Total Qualification Time: 10 hours

 Guided Learning Hours: 10 hours

 Credit Value: 1

 Assessment: pass/fail only  
The examination comprises 30 multiple-choice questions.

## Progression

Achievement of this qualification will allow for a number of progression routes into other areas of learning and employment. Possible progression routes include:

- BIIAB Level 3 Award In Hospitality Business Management
- BIIAB Level 3 Certificate In Hospitality Business Management.

## Fees

Qualification Fee: £16.50

Unit Fee: £11.35

## Find out more

You can find more information about this qualification online, including a Qualification Guide. Scan here to visit our website:



## Get in touch

relationshipmanagers@skillsedugroup.co.uk

0115 854 1620

# Level 2 Award in Licensed Hospitality Operations


This qualification has been designed to allow learners to obtain and then demonstrate knowledge of good practices in running licensed premises.


The content covers a range of areas that are key to running a compliant and effective licensed hospitality business. This includes health and safety, financial management, recruitment, customer service, and much more.

## Entry requirements


There are no entry requirements for this qualification. However, there is a minimum registration age of 16.

## Learning hours and assessment details

 Total Qualification Time: 30 hours

 Guided Learning Hours: 30 hours

 Credit Value: 3

 Assessment: pass/fail only  
The examination comprises 40 multiple-choice questions.

## Progression

Achievement of this qualification will allow for a number of progression routes into other areas of learning and employment. Possible progression routes include:

- BIIAB Level 3 Award in Hospitality Business Management
- BIIAB Level 3 Certificate in Hospitality Business Management.

## Fees

Qualification Fee: £27.80

## Find out more

You can find more information about this qualification online, including a Qualification Guide. Scan here to visit our website:



## Get in touch

relationshipmanagers@skillsedugroup.co.uk

0115 854 1620

# Level 2 Award for Licensing Practitioners (Alcohol)

This qualification has been designed to enable learners to obtain and demonstrate knowledge related to the review and approval of licences under the Licensing Act (2003).

Through completing this qualification, learners will gain a thorough understanding of the Licensing Act and premises licences, and how businesses must operate under the terms of these licences.

## Entry requirements

There are no entry requirements for this qualification. However, there is a minimum registration age of 18.

## Learning hours and assessment details



Total Qualification Time: 10 hours



Guided Learning Hours: 10 hours



Credit Value: 1



Assessment: pass/fail only  
The examination comprises 40 multiple-choice questions.

## Progression

Achievement of this qualification will allow for a number of progression routes into other areas of learning and employment. Possible progression routes include:

- BIIAB Level 3 Diploma in Management (QCF)
- BIIAB Level 4 Diploma in Management and Leadership (QCF).

## Fees

Qualification Fee: £46.35

Unit Fee: £11.35

## Find out more

You can find more information about this qualification online, including a Qualification Guide. Scan here to visit our website:



## Get in touch

relationshipmanagers@skillsedugroup.co.uk  
0115 854 1620

# Level 2 Award in Drugs Awareness for Licensed Hospitality Staff

This qualification has been designed to enable learners to obtain and demonstrate knowledge of safe practices and drugs prevention in licensed premises.

Learners will increase their knowledge of drugs offences and drugs-related legislation in relation to licensed premises. They will also gain an understanding of how to prevent and deal with drugs-related activity on licensed premises.

## Entry requirements

There are no entry requirements for this qualification. However, there is a minimum registration age of 16.

## Learning hours and assessment details



Total Qualification Time: 10 hours



Guided Learning Hours: 10 hours



Credit Value: 1



Assessment: pass/fail only  
The examination comprises 30 multiple-choice questions.

## Progression

Achievement of this qualification will allow for a number of progression routes into other areas of learning and employment. Possible progression routes include:

- BIIAB Level 3 Award in Hospitality Business Management
- BIIAB Level 3 Certificate in Hospitality Business Management.

## Fees

Qualification Fee: £40.25

## Find out more

You can find more information about this qualification online, including a Qualification Guide. Scan here to visit our website:



## Get in touch

relationshipmanagers@skillsedugroup.co.uk  
0115 854 1620

As well as licensed hospitality, BIIAB offers a variety of qualifications to support all aspects of hospitality and catering.

Our portfolio for this sector supports learners at different stages of their journey, with qualifications ranging from Level 1 Awards to Level 3 NVQ Diplomas. So, whether you're a training provider looking to offer routes into this rewarding industry, or a business owner wanting to strengthen your team, we can help you.

With qualifications designed to support practical fields such as patisserie and confectionery or front of house reception, plus more general areas including supervision and management, there will be something available to suit your needs.

## Hospitality and Catering Qualifications

### Level 2 Award in Food Safety and Catering


This qualification enables learners to obtain and demonstrate knowledge relating to the safe service and delivery of food. The primary purpose of the qualification is to confirm occupational competence and act as a 'licence to practise' for those responsible for serving or delivering food.

The content of the qualification allows learners to gain an understanding of good practices in terms of food safety plus personal and workplace hygiene.

#### Entry requirements


There are no entry requirements for this qualification.

#### Learning hours and assessment details

 Total Qualification Time: 10 hours

 Guided Learning Hours: 9 hours

 Credit Value: 1

 Assessment: pass/fail only  
The examination comprises 20 multiple-choice questions.

#### Fees

Qualification Fee: £8.00

#### Find out more

You can find more information about this qualification online, including a Qualification Guide. Scan here to visit our website:



#### Get in touch

relationshipmanagers@skillsedugroup.co.uk  
0115 854 1620

#### Progression

Achievement of this qualification will allow for a number of progression routes into other areas of learning and employment. Possible progression routes include:

- BIIAB Level 3 Award in Hospitality Business Management
- BIIAB Level 3 Certificate in Hospitality Business Management.

### Level 2 NVQ Diploma in Professional Cookery

This qualification enables learners to obtain and demonstrate the skills to work at an operational level in Professional Cookery.


Achievement of the qualification confirms occupational competence in this field. Learners will develop their knowledge and skills across several relevant areas, including food safety, workplace hygiene, and much more.


Learners could progress into employment, on to an apprenticeship, or into further study by taking other qualifications at Level 3.

#### Entry requirements


There are no entry requirements for this qualification. However, there is a minimum registration age of 16.

#### Learning hours and assessment details

 Total Qualification Time: 580 hours

 Guided Learning Hours: 465 hours

 Credit Value: 58

 Assessment: pass/fail only  
Assessment will comprise a portfolio assessment and an observation. More details can be found in the Qualification Guide.

#### Progression

Achievement of this qualification will allow for a number of progression routes into other areas of learning and employment. Possible progression routes include:

- BIIAB Level 3 Award in Hospitality Supervision and Leadership Principles
- BIIAB Level 3 NVQ Diploma in Hospitality Supervision and Leadership.

#### Fees

Qualification Fee: £8.00

#### Find out more

You can find more information about this qualification online, including a Qualification Guide. Scan here to visit our website:



#### Get in touch

relationshipmanagers@skillsedugroup.co.uk  
0115 854 1620

# Level 2 Certificate in Hospitality and Catering Principles (Food and Beverage Service)

This qualification is designed to allow learners to obtain the knowledge to work at an operational level within food and beverage service.

Through completing the qualification, learners will understand the importance of hygienic working environments in hospitality, effective teamwork, giving customers a positive impression, and more.


Though this has value as a standalone qualification, it is also a key component part of the People 1st Intermediate Level Apprenticeship in Hospitality (Food and Beverage Service).

## Entry requirements

There are no entry requirements for this qualification. However, there is a minimum registration age of 16.

## Learning hours and assessment details

 Total Qualification Time: 160 hours

 Assessment: pass/fail only

 Guided Learning Hours: 114 hours

This qualification is assessed through a combination of internally marked assessments and multiple-choice examinations. More details can be found in the Qualification Guide.

 Credit Value: 16

## Progression

Achievement of this qualification will allow for a number of progression routes into other areas of learning and employment. Possible progression routes include:

- BIIAB Level 3 Certificate in Contact Centre Operations
- BIIAB Level 3 Diploma in Management
- BIIAB Level 4 NVQ Diploma in Management
- Career progression.

## Fees

Qualification Fee: £25.00

Unit Fee: £15.00

## Find out more

You can find more information about this qualification online, including a Qualification Guide. Scan here to visit our website:



## Get in touch

relationshipmanagers@skillsedugroup.co.uk

0115 854 1620

# Level 3 Diploma in Customer Service


This qualification is designed to enable learners to obtain and demonstrate the skills and knowledge needed for working at a high, and potentially supervisory, level in a customer service-related role.


The qualification covers various aspects of customer service, many of which are relevant to hospitality and catering workplaces. This includes customer service delivery, the structure of customer service, and resolving customers' problems.

## Entry requirements

There are no entry requirements for this qualification. However, there is a minimum registration age of 16.

## Learning hours and assessment details

 Total Qualification Time: 550 hours

 Assessment: pass/fail only

 Guided Learning Hours: 289 hours

This qualification is assessed through a combination of portfolio assessment and Assessment Knowledge Modules (AKMs), which are internally marked assessments containing a series of questions.

 Credit Value: 55

## Progression

Achievement of this qualification will allow for a number of progression routes into other areas of learning and employment. Possible progression routes include:

- BIIAB Level 3 Certificate in Contact Centre Operations
- BIIAB Level 3 Diploma in Management
- BIIAB Level 4 NVQ Diploma in Management
- Career progression.

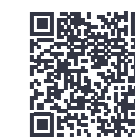
## Fees

Qualification Fee: £182.50

Unit Fee: £25.00

## Find out more

You can find more information about this qualification online, including a Qualification Guide. Scan here to visit our website:



## Get in touch

relationshipmanagers@skillsedugroup.co.uk

0115 854 1620





# I have professional licensee status.

Stand out from the crowd and go further.

## Here's how you can get this status

It's simple, hospitality employees who complete their APLH/SCPLH and ALHO qualifications with BIIAB, and are a member of BII can get this new Professional Licensee status.

## Shout from the rooftops

Employees who achieve this status will receive a digital badge to showcase on their social media, in their email signatures and any other online profiles. They will also receive an additional certificate to hang proudly at work, or their home.



Find out more: 0115 854 1620 | [biiab.co.uk](http://biiab.co.uk) | @TheBIIAB



# Management of a Premises



There are so many aspects of running a hospitality business. But don't worry, BIIAB has got it covered.

BIIAB offers a range of qualifications that are focused on supervision, leadership and management in hospitality. In addition, you can choose from several options that enable learners to develop their skills in essential business operations such as health and safety, cleaning, marketing, and much more.

Whether you're a business owner managing your own premises in the hospitality sector, or a training provider looking to help others develop their management skills, our broad variety of qualifications and end-point assessments can support you.

## Management of a Premises Qualifications

### Level 2 Certificate in Cleaning Principles

This qualification is designed to enable learners to obtain and demonstrate the knowledge and skills required to work effectively within a cleaning role.

Through achieving the qualification, learners indicate that they have the knowledge and skills to undertake a cleaning role in the workplace. The qualification covers areas such as how to handle waste, managing risks in the workplace, and how to work in a safe manner.

Though this has value as a standalone qualification, it is also one of the component parts of the Intermediate Apprenticeship in Cleaning and Environmental Support Services (England/Wales) (Level 2).

#### Progression

Achievement of this qualification will allow for a number of progression routes into other areas of learning and employment. Possible progression routes include:

- BIIAB Level 3 Diploma in Cleaning Supervision Skills
- Career progression.

#### Entry requirements

There are no entry requirements for this qualification. However, there is a minimum registration age of 16.

#### Learning hours and assessment details



Total Qualification Time: 130 hours



Assessment: pass/fail only



Guided Learning Hours: 110 hours



Credit Value: 13

This qualification is assessed through a combination of portfolio assessment and Assessment Knowledge Modules (AKMs), which are internally marked assessments containing a series of questions.

#### Fees

Qualification Fee: £46.00

Unit Fee: £15.00

#### Find out more

You can find more information about this qualification online, including a Qualification Guide. Scan here to visit our website:



#### Get in touch

relationshipmanagers@skillsedugroup.co.uk

0115 854 1620

### Level 3 Award in Health and Safety in the Workplace

This qualification is designed to enable learners to obtain and demonstrate knowledge related to health and safety principles within the workplace.

Areas of health and safety covered by the qualification include the principles of risk assessment, the benefits of using a safety management system, and how to manage the effects of accidents.

The primary purpose of this qualification is to contribute to continued professional development (CPD), however it can also be used to simply develop learners' skills and knowledge in this field.

#### Entry requirements

There are no entry requirements for this qualification.

#### Learning hours and assessment details



Total Qualification Time: 29 hours



Guided Learning Hours: 22 hours



Credit Value: 3



Assessment: pass/fail only

This qualification is assessed through a multiple-choice exam comprising 60 questions.

#### Progression

Achievement of this qualification will allow for a number of progression routes into other areas of learning and employment. Possible progression routes include:

- BIIAB Level 3 Diploma in Management
- BIIAB Level 4 Diploma in Management and Leadership
- BIIAB Level 5 Diploma in Management and Leadership.

#### Fees

Qualification Fee: £20.25

Unit Fee: £12.50

#### Find out more

You can find more information about this qualification online, including a Qualification Guide. Scan here to visit our website:



#### Get in touch

relationshipmanagers@skillsedugroup.co.uk

0115 854 1620

# Level 3 Award in Hospitality Business Management


This qualification enables learners to obtain and demonstrate knowledge of key areas of professional development in the management of licensed premises.


Aspects of management covered by the qualification include profit, loss and budget control, understanding a business market, and motivating a team. Other areas covered in optional units include customer service procedures, training design and delivery, and business planning.

## Entry requirements


There are no entry requirements for this qualification. However, there is a minimum registration age of 16.

## Learning hours and assessment details

 Total Qualification Time: 60 hours

 Guided Learning Hours: 30 hours

 Credit Value: 6

 Assessment: pass/fail only

This qualification is assessed through short-answer set assessments which consist of 10 questions for each unit.

## Progression

Achievement of this qualification will allow for a number of progression routes into other areas of learning and employment. Possible progression routes include:

- BIIAB Level 4 Diploma in Management and Leadership
- BIIAB Level 5 Diploma in Management and Leadership.

## Fees

Qualification Fee: £140.00

Unit Fee: £49.50

## Find out more

You can find more information about this qualification online, including a Qualification Guide. Scan here to visit our website:



## Get in touch

relationshipmanagers@skillsedugroup.co.uk

0115 854 1620

# Level 3 Diploma in Business Improvement Techniques


This qualification is designed to enable learners to obtain and demonstrate the knowledge needed to work effectively and flexibly within a business improvement role.

Through completing the qualification, learners will gain an understanding of a variety of business improvement techniques and how to apply them. This includes workplace organisation techniques, visual management systems, and leading teams effectively.

## Entry requirements


There are no entry requirements for this qualification. However, there is a minimum registration age of 16.

## Learning hours and assessment details

 Total Qualification Time: 400 hours

 Guided Learning Hours: 170 hours

 Credit Value: 40

 Assessment: pass/fail only

This qualification is assessed through a combination of internally marked assessments and centre-devised assessments. More details can be found in the Qualification Guide.

## Progression

Achievement of this qualification will allow for a number of progression routes into other areas of learning and employment. Possible progression routes include:

- Level 3 Apprenticeship in Business Improvement Techniques
- BIIAB Level 4 Diploma in Management
- Employment opportunities and career progression.

## Fees

Qualification Fee: £46.00

Unit Fee: £15.00

## Find out more

You can find more information about this qualification online, including a Qualification Guide. Scan here to visit our website:



## Get in touch

relationshipmanagers@skillsedugroup.co.uk

0115 854 1620



# Security of a Premises Qualifications

The private security sector is an essential industry, employing half a million people and contributing approximately £6 billion to the UK economy. Job roles such as door supervisors, security officers and CCTV operators are vital to the security of hospitality businesses across the country.

We offer Level 2 qualifications to support each of these roles, enabling individuals to develop the knowledge and skills required.

In addition, you can choose from several qualifications that relate to specific aspects of safety and security in hospitality, including first aid and fire safety. These are ideal if you are a business owner managing a premises.

## Level 2 Award in Fire Safety


This qualification is designed to enable learners to obtain and demonstrate knowledge related to fire safety principles.

Through completing the qualification, learners will gain an understanding of the hazards associated with fire in the workplace, how fire risks can be controlled in the workplace, and the practice of fire safety management at work.

### Entry requirements


There are no entry requirements for this qualification.

### Learning hours and assessment details

 Total Qualification Time: 10 hours

 Guided Learning Hours: 9 hours

 Credit Value: 1

 Assessment: pass/fail only  
This qualification is assessed by an examination comprising 30 multiple-choice questions.

### Fees

Qualification Fee: £9.00

Unit Fee: £8.00

### Find out more

You can find more information about this qualification online, including a Qualification Guide. Scan here to visit our website:



### Progression

Achievement of this qualification will allow for a number of progression routes into other areas of learning and employment. Possible progression routes include:

- BIIAB Level 3 Award in Hospitality Business Management
- BIIAB Level 3 Certificate in Hospitality Business Management.

### Get in touch

relationshipmanagers@skillsedugroup.co.uk

0115 854 1620

# Level 2 Award for Door Supervisors in the Private Security Industry

This qualification is designed to enable learners to obtain and demonstrate the knowledge and skills required to work as a door supervisor.

The primary purpose of this qualification is to confirm occupational competence, while it also confirms the ability to meet a 'licence to practise'. Under the Private Security Act 2001, all door supervisors must hold a licence to practise issued by the Security Industry Authority (SIA). Successful completion of this course enables a door supervisor to meet one of the requirements to apply for their licence.

This qualification is also available for delivery in Scotland and Northern Ireland.

SECURITY

## Entry requirements


Security operatives are likely to be required to make calls to the emergency services, or to communicate to resolve conflict. It is therefore essential that all security operatives can communicate effectively.


Learners undertaking this qualification must be sufficiently competent in the use of the English and/or Welsh language. Details of the minimum levels of language skills required for this qualification can be found in the Qualification Guide.

It is also an SIA requirement that door supervisors are sufficiently qualified in first aid or emergency first aid. Details of the minimum first aid requirements can be found in the Qualification Guide.


This qualification also has a minimum registration age of 18.

## Learning hours and assessment details

 Total Qualification Time: 61 hours

 Guided Learning Hours: 52 hours

 Credit Value: 6

 Assessment: pass/fail only

This qualification is assessed through a combination of knowledge and practical assessments. More details can be found in the Qualification Guide.

## Find out more

You can find more information about this qualification online, including a Qualification Guide. Scan here to visit our website:



## Get in touch

relationshipmanagers@skillsedugroup.co.uk  
0115 854 1620

# Level 3 Award in First Aid at Work

This qualification is designed to enable learners to obtain and demonstrate the knowledge and skills required to be able to administer first aid to adults in the workplace.

All employers must ensure that they comply with health and safety regulations. By training individuals in first aid, this qualification helps employers to meet these requirements.


This qualification has been developed in collaboration with awarding bodies belonging to the First Aid Awarding Organisation Forum. The Forum receives regular input from other organisations such as the Health and Safety Executive (HSE) and qualification regulators.


The qualification is valid for three years. Learners must retake the qualification before the certificate expiry date in order to remain qualified.

## Entry requirements


There are no entry requirements for this qualification. However, there is a minimum registration age of 16.

## Learning hours and assessment details

 Total Qualification Time: 22 hours

 Guided Learning Hours: 18 hours

 Credit Value: 1

 Assessment: pass/fail only

The qualification is assessed through practical demonstrations and knowledge tests. More details can be found in the Qualification Guide.\*

## Progression

In addition to this qualification, learners may also choose to complete the BIIAB Level 3 Award in Emergency First Aid at Work.

Learners wishing to specialise in first aid for infants and children can also undertake the BIIAB Level 3 Award in Paediatric First Aid.

## Fees

Qualification Fee: £22.00

## Find out more

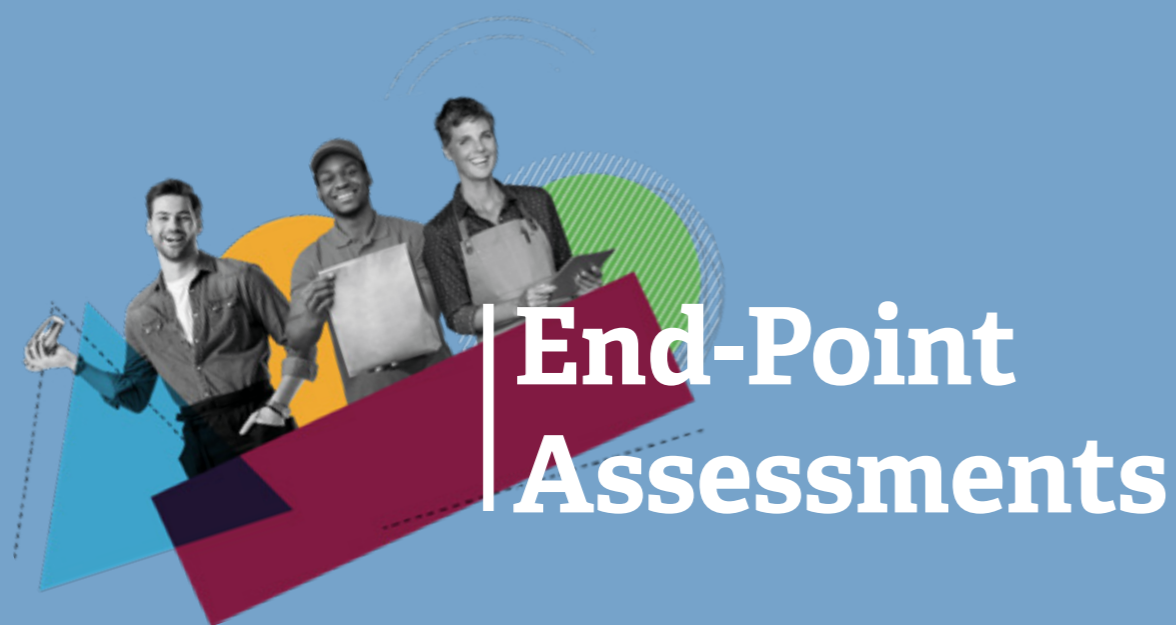
You can find more information about this qualification online, including a Qualification Guide. Scan here to visit our website:



\*This qualification is due to be updated for new release in April 2022. Please check our website for the latest updates.

## Get in touch

relationshipmanagers@skillsedugroup.co.uk  
0115 854 1620



BIIAB are passionate about apprenticeships and your apprentices' future. For over 20 years, we have been providing high-quality end-point assessment services to help apprentices reach the next stage of their careers.

We specialise in end-point assessments for various sectors, including hospitality and catering. Our experience with the standards in this industry means we know exactly what employers and apprentices need, making the assessment process clear, easy to use and responsive.

Apprenticeships are for learners of all ages and can be an attractive option for employers, both in terms of recruiting new staff and upskilling existing team members. We have nine end-point assessments available. Here are some examples.

## End-Point Assessments

### Level 2 Commis Chef End-Point Assessment

The Commis Chef occupation is found throughout the hospitality industry and other sectors including aviation and care.

The broad purpose of this occupation is to support the kitchen in providing the culinary offer by preparing, cooking and finishing a range of food items whilst rotating around each section of the kitchen. Commis Chefs will work as part of a kitchen brigade to ensure the quality of the food items produced meet brand, organisational and legislative requirements including the completion of food safety management documentation.

Commis Chefs may work in different types of organisations and employers such as restaurants, hotels, care homes/hospitals, military establishments and cruise ships.

#### The assessment

Fail, Pass or Distinction. The apprentice will be assessed against the Commis Chef Assessment Plan requirements. The three methods of assessment are:

- Knowledge Test
- Practical Assessment with Questions
- Professional Discussion

#### Find out more

You can download the full end-point assessment plan for this standard online. Scan here to visit our website:



“ I enjoy pushing myself and learning new things, so the apprenticeship has allowed me to set a goal of what I want to achieve. ”

Will  
Level 2 Commis Chef Apprentice

#### Gateway requirements

Individuals will need to achieve the following prior to undertaking their end-point assessment:

- Level 1 English and Maths (and must have taken the tests for Level 2)
- Portfolio of Evidence.

#### Fees starting from:

£1400.00

#### Get in touch

epa@skillsedugroup.co.uk  
0115 854 1620

# Level 3 Chef de Partie End-Point Assessment

The Chef de Partie occupation is found throughout the hospitality industry and other sectors including aviation and care.

The broad purpose of this occupation is to prepare, cook and finish complex dishes while overseeing a section of the kitchen, which could be the pastry, larder, butchery, fish, sauce or vegetable section of the kitchen.

Chef de Parties may work in different types of organisations and employers such as restaurants, hotels, care homes/hospitals, military establishments and cruise ships.

## Gateway requirements

Individuals will need to achieve the following prior to undertaking their end-point assessment:

- Level 2 English and Maths
- Portfolio of Evidence

## The assessment

Fail, Pass or Distinction. The apprentice will be assessed against the Chef de Partie Assessment Plan requirements. The three methods of assessment are:

- Knowledge Test
- Practical Observation
- Professional Discussion

## Fees starting from:

£1500.00

## Find out more

You can download the full end-point assessment plan for this standard online. Scan here to visit our website:



“  
**I found the end-point assessment to be a very smooth-sailing process. Being split up into four separate components, it gives you time to plan and get yourself ready for the next stage.**”

**Darren**  
former Level 3 Chef de Partie Apprentice

## Get in touch

epa@skillsedugroup.co.uk  
0115 854 1620

# Level 3 Business Administrator End-Point Assessment

Business Administrators have a highly transferable set of knowledge, skills and behaviours that can be applied in all sectors - including hospitality.

Business administration roles may involve working independently or as part of a team to develop, implement, maintain and improve administrative services. Business Administrators use key skills and behaviours to support their own progression towards management responsibilities.

## Gateway requirements

Individuals will need to achieve the following prior to undertaking their end-point assessment:

- Level 2 English and Maths
- Portfolio of Evidence

## The assessment

Fail, Pass or Distinction. The apprentice will be assessed against the Business Administrator Assessment Plan requirements. The three methods of assessment are:

- Knowledge Test
- Portfolio-based Interview
- Project Presentation

## Fees starting from:

£600.00

## Find out more

You can download the full end-point assessment plan for this standard online. Scan here to visit our website:



## Get in touch

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0115 854 1620



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