

**Principles and Practices of Working as a CCTV Operator in the
Private Security Industry**

Specimen Examination Paper

The specimen examination paper questions contained in this publication are representative of the type of questions used to assess candidates taking the Principles and Practices of Working as a CCTV Operator in the Private Security Industry examination.

Candidates are assessed by a 40 question, 60-minute, multiple choice examination. Candidates have to correctly answer 28 out of 40 questions to pass.

The answers to each of these questions are shown on the last page.

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1. How can CCTV operatives ensure that they work effectively with other agencies?
 - A By keeping all information confidential
 - B By providing intelligence and information
 - C By allowing others to use the equipment
 - D By asking for clarification and questioning

2. What impact does the Data Protection Act have on CCTV operators?
 - A It requires the operator to take 15-minute breaks every hour
 - B It requires the operator to document in writing any observations
 - C They must switch off cameras when children are in open view
 - D They must store all recordings to prevent unauthorised access

3. How does Article 14 of the Human Rights Act impact on the use of CCTV?
 - A By insisting that recordings are only viewed by police
 - B By ensuring that people are not discriminated in any way
 - C By allowing people to view all recordings within a 24-hour period
 - D By using the recordings to ensure the person has the right of a fair trial

4. What impact does the Code of Practice have on using CCTV?
 - A It assists proprietors and owners to record others covertly
 - B It helps to ensure staff are all trained on using the equipment
 - C The code provides a set of principles that should be followed
 - D The code helps to identify who can access the system and how

5. When using CCTV, how does "AFR" operate?
 - A It works by identifying faces
 - B It works by identifying adults
 - C It allows images to be fully recorded
 - D It allows for accurate frame retention

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6. How should CCTV operators deal with multiple incidents?

- A Use staff from other agencies to rotate tasks
- B Use equipment from other organisations
- C Work as a team and prioritise incidents
- D Work as a team and recruit volunteers

7. Under the Display Screen Equipment Regulations, CCTV operators must have

- A a swivel chair that can rotate 360°
- B monitors which are bigger than 24 inches
- C yearly refresher training arranged for them
- D their workplace risk assessed for their own needs

8. How should CCTV operators deal with feeling stressed after viewing and dealing with an emotional situation?

- A Speak with their manager and talk through the options
- B Speak with their families and friends who can support
- C Take time off work till they feel better and ready to return
- D Take time to reflect on the situation but do not talk to anyone

9. CCTV should be used to prevent and reduce crime and for

- A publishing and advertising
- B monitoring traffic flow
- C collecting data on people
- D recording entry to night clubs

10. What is a key responsibility of the CCTV control room manager?

- A To remove and store sensitive data
- B To follow the Home Office guidance
- C To ensure the organisation operates family friendly procedures
- D To report all absence from work when it lasts more than 5 days

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Answers

Q	Answer	Assessment Criteria
1	B	1.4 State how to work effectively with a range of stakeholders and other agencies.
2	D	2.1 Identify how the Data Protection Act impacts on the role of the CCTV Operator.
3	B	2.4 Identify how human rights impact on public space surveillance (CCTV) operations.
4	C	2.7 Recognise the impact of Codes of Practice on public space surveillance (CCTV).
5	A	4.1 Identify how the different components of a surveillance system operate.
6	C	5.3 State actions to take when dealing with multiple incidents.
7	D	7.1 State the guidelines for CCTV operators under the display screen equipment regulations.
8	A	7.2 Identify the factors in CCTV operations which may create stress for operators and how to deal with them.
9	B	1.1 Identify the different uses of public space surveillance (CCTV) systems.
10	B	1.2 State the roles and responsibilities of each member of the control room team