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|  |  **Workbook for Short Answer Questions****Principles and Practices of Working as a CCTV Operator within the Private Security Industry** |

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| **Centre Name** |  | **Centre Number** |  |
| **Date of Assessment** |  | **Venue** |  |
| **Tutor’s Name** |  | **Candidate’s Name** |  |
| **Assessor’s Name** |  | **IQA’s Name** |  |

Guidance

This workbook is designed to enable the learner to show understanding and knowledge within their role

It contains six knowledge questions in relation CCTV operations and **MUST** be ***completed by the learner only*** and internally marked by the assessor. To pass this section they will need to achieve 12/15 (80%).

***Learners are expected to complete this section before participating in their practical operation of CCTV equipment assessment.* It is essential that the centre make a record of the time each learner spends on this aspect in order to confirm that the mandatory hours are complied with.**

In order to meet the assessment criteria, it is important that you answer all the questions completely. Please ensure that you take care to read the assessment question properly. Some questions will ask you to ‘explain’, whilst some will ask you to ‘describe’,

*Describe***:** In order to describe something, you must give a detailed account of it. *Explain***:** You need to ensure that your answer is clear, revealing relevant facts.

**Short answer questions**

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| **Q1 Unit LO2 –** Identify how the offence of voyeurism impacts on public space surveillance (CCTV) operations (2.6)**Describe** 2 situations where the CCTV operator could be accused of voyeurism | 2 Marks |
| 1.………………………………………………………………………………………………………………………………………2. | …………….. |

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| **Q2 Unit2 LO5 – Understand surveillance techniques****Explain** the 3 types of surveillance techniques and when they would be used (5.1) |  3 Marks  |
| 1.………………………………………………………………………………………………………………………………………2.……………………………………………………………………………………………………………………………………..3. | ……………..……………… |

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| **Q3 Unit 2 LO5 – State the standards for capturing evidential images**. **Describe** how you would overcome the following issues that can have an effect on recording quality images (5.2) | 3 Marks |
| Poor weather |  |
| Poor Lighting |  |
| Poor positioning |  |

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| **Q4 Unit 2 LO5 – State the standards for capturing evidential images**Please enter the image (as a %) size required to meet the following  | 2 Marks |
| Vehicles |  |
| Identification |  |

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| **Q5 Unit 2 LO5 – State the actions to take when dealing with multiple incidents****Describe** 3 actions needed to respond to crime + non-crime incidents effectively (5.3) | 3 Marks |
| 1.……………………………………………………………………………………………………………………………………..2.……………………………………………………………………………………………………………………………………..3. | ……………………………… |

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| **Q6 Unit 2 LO7 –** Identify specific risks and controls when working in CCTV operations. **Describe** 2 ways to improve working conditions within the CCTV environment (7.3) | 2 Marks |
| 1.……………………………………………………………………………………………………………………………………..2. |  |

## Declarations

## Tutor declaration

I confirm that I have verified the identity of the learner in accordance with the qualification requirements and that the learner fully participated in the training and assessment. I observed the learner and assessed their answers in order to come to the following assessment outcome.

## Assessment Summary Outcome

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| Section 1 – Knowledge of the Operation of CCTV Equipment | Result: /15 | Pass | Fail |

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| **Tutor Comments:****Tutor signature: Date:** |

# Learner declaration

I confirm that I fully participated in the training and assessment for these Short Answer Questions. I also confirm that the answers provided within this assessment workbook has been produced by me and is a true representation of my own work.

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| **Learner Comments:****Learner signature: Date:** |

## IQA declaration

I confirm that I have verified the work submitted by the above named learner and have verified the assessment process.

**IQA comment:**

**IQA Name:**

**IQA signature: Date:**

**Assessor**: Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**IQA**: Print Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_