



# Level 3 Team Leader

## End-Point Assessment

As part of BIIAB Qualifications Ltd, we specialise in End-Point Assessments for the business and administration sector. Our experience with the standards for this industry means we know exactly what employers and apprentices need. We make the assessment process clear, easy to use and responsive, ensuring that employers and apprentices are fully supported throughout.

### About the End-Point Assessment

A team leader is found in organisations where there is a requirement for first-line management and a need to support teams and senior management.

The broad purpose of the occupation is a team leader role, with operational and project responsibilities. They will have responsibility for managing individuals, a team, or elements of a project. They provide direction, instructions, and guidance to ensure the achievement of set goals. Team leaders are vital for the smooth functioning of all departments in any organisation and are often responsible for ensuring the function is correctly administered and maintained in line with legislation of the organisation's procedures.

### Fee:

£600 Remote

### Maximum Funding:

£5000

### Gateway Requirements

- Apprentices must have achieved English and mathematics at Level 2, where applicable (in line with funding rules)
- Portfolio of Evidence to underpin the Professional Discussion

Typical duration to Gateway: 15 months.

### The Assessment

The apprentice will be assessed against the Team Leader requirements. The methods of assessment are:

- Presentation with Questions
- Professional Discussion underpinned by a Portfolio of Evidence

### Get in touch

For further information on registering your apprentices on this end-point assessment, contact our team by emailing [epa@skillsedugroup.co.uk](mailto:epa@skillsedugroup.co.uk) or by calling 0115 854 1620.

*British Institute of Innkeeping Awarding Body (BIIAB) is an Ofqual-recognised End-Point Assessment Organisation. Ofqual regulates and quality-assures our end-point assessments through its regulatory framework. Apprenticeship standards are overseen in England by Skills England.*

