



Dear Head of Centre,

As you are aware, the SIA has confirmed that it will not accept relevant qualifications awarded by BIIAB after **10 August 2026**. You were informed that you must make every reasonable effort to support eligible learners to complete their outstanding assessment activity within the following timescales:

- All initial assessments must be completed by no later than **30 July 2026**.
- Any permitted resits must be completed by no later than **1 August 2026**.
- Claims, assessment evidence and assurance documentation must be submitted by the **1 August 2026**
- All paper-based documentation should be sent by recorded delivery to BIIAB and received no later than **3 August 2026**.

In accordance with Ofqual's instructions, learners results will remain in a pending state whilst BIIAB completes its quality assurance activities and provide the necessary assurance to Ofqual. Now these deadlines have passed we are writing to clarify the position for your affected learners and to provide you with some sample communications to support learners.

The individual centre information can be located on the **Security SharePoint** area from the **13th August 2026**. Please follow the link and select your folder. This information will regularly be updated.

Learners who completed their assessment before 10th August may still be eligible to receive a certificate and apply for an SIA licence, subject to the successful completion of BIIAB's quality assurance checks and any relevant checks undertaken by the SIA.

Group 1 – Awaiting Regulatory Approval

BIIAB has received sufficient valid and reliable evidence from the Centre and processed this information within the deadlines set out. Confirmation of completion of our quality assurance has now been passed to Ofqual with a request for approval to certificate. BIIAB are not approved to issue any certificates until this authorisation has been secured. We will update you on timelines when this information becomes available.

BIIAB has received sufficient valid and reliable evidence from the Centre that a learner has completed one or more units and processed this information within the deadlines set out. These will be sent out to you in due course for you to distribute to learners as per your Centre Agreement.

Group 3 – Incomplete assessment evidence and assurance documentation

BIIAB has not received sufficient valid and reliable evidence from the Centre within the timescales specified and as a result no further processing will take place. Your learners will be withdrawn, and alternative provision should be sought.

Group 4 – Information/evidence received and in processing with BIIAB

BIIAB has received your evidence by the deadline and is currently working through it to ensure compliance with quality requirements. Following processing, learners will then be moved into groups 1-3.

Action required

Centres should communicate this position to their learners utilising the communications enclosed in the appendix.

Compliance with these requirements is mandatory and is necessary to protect the interests of learners. Failure to comply with this request will be considered a breach of your Centre Agreement and may be classified as maladministration, with the potential for further action to be taken.

If your centre is currently subject to suspension, investigation, additional scrutiny, sanctions or other delivery restrictions, you must continue to comply with any separate instructions issued by BIIAB. Nothing in this letter overrides those restrictions or confirms that affected claims will be approved.

If you have any questions, please contact securityqa@skillsedugroup.co.uk

Yours sincerely

Andrea Pollicott
Head of Quality and Regulation

Appendix 1

Group 1 – Awaiting Regulatory Approval

BIIAB has received and checked the information and evidence sent by your training centre by the required deadline. They have now sent confirmation of completion of their quality assurance to Ofqual and asked them to approve the issuing of your certificate. The certificate will not be issued until the necessary authorisation has been given. BIIAB will communicate updates to your Centre directly.

As you completed your assessment before 10th August you may still be eligible to receive a certificate and apply for an SIA licence, subject to the successful completion of BIIAB's quality assurance checks and any relevant checks undertaken by the SIA.

Group 2 – Unit Transcript

BIIAB has received the required evidence from your training centre showing that you have completed one or more units. As a result, you can receive a Unit Transcript that shows the units you have completed.

This may help if you decide to continue your qualification. Please be aware that another training centre or awarding organisation does not have to accept these completed units, your assessment evidence, or your previous achievement. They will decide what they can accept and whether you need to complete any further learning or assessments.

This means that, if you transfer to another centre, you may need to complete additional assessments or repeat parts of your learning or assessment.

Your Centre can help you finding a relevant training provider using the following link **SIA Approved Training**

Group 3 – Incomplete assessment evidence and assurance documentation

BIIAB has not received the evidence and documents needed from your training provider by the required deadline. This means BIIAB is not able to continue processing your qualification. You will be withdrawn and will need to source alternative provision.

Your Centre can help you finding a relevant training provider using the following link **SIA Approved Training**

Group 4 – Information/evidence received and in processing with BIIAB

BIIAB has received your evidence by the deadline and is currently working through to ensure compliance with quality requirements. Following processing learners will then be moved into groups 1-3.



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